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| **Activity Type** | **Post-Activity Requirements** |
| **Acquaintance Party (On-Campus)** | 1. Pre-Acts Requirements 2. General Attendance Log Sheet 3. List of Expenses 4. List of Pictures 5. Activity Report |
| **Concerts** | 1. Pre-Acts Requirements 2. General Attendance Log Sheet 3. List of Expenses 4. List of Pictures 5. Approved Memorandum of Agreement 6. Activity Report |
| **Contests** | 1. Pre-Acts Requirements 2. General Attendance Log Sheet 3. List of Expenses 4. List of Pictures 5. List of Winners 6. Activity Report |
| **Food Fest** | 1. Pre-Acts Requirements 2. List of Expenses 3. List of Pictures 4. Activity Report |
| **Fund-Raising Activity**  **(Nature Dependent)** | 1. Pre-Acts Requirements 2. General Attendance Log Sheet 3. FRA Report 4. Income Statement 5. Activity Report |
| **Medical / Dental Mission** | 1. Pre-Acts Requirements 2. General Attendance Log Sheet 3. List of Expenses 4. List of Pictures 5. Approved Memorandum of Agreement 6. Names of Doctors/Nurses/Dentists 7. List of Patients/Participants 8. Evaluation Results 9. Activity Report |
| **Novelty Item Selling** | 1. Pre-Acts Requirements 2. FRA Report 3. Income Statement 4. List of Pictures 5. Activity Report |
| **OCCS-Sponsored Seminar** | 1. Pre-Acts Requirements 2. General Attendance Log SheetList of Expenses 3. List of Pictures 4. Approved Memorandum of Agreement 5. Evaluation Results 6. Activity Report |
| **Outreach** | 1. Pre-Acts Requirements 2. General Attendance Log Sheet 3. List of Expenses 4. Approved Memorandum of Agreement 5. Evaluation Rersults 6. Activity Report |
| **Participation in Contest / Seminars/ Variety Shows** | 1. Pre-Acts Requirements 2. General Attendance Log Sheet 3. List of Expenses 4. Activity Report |
| **Party** | 1. Pre-Acts Requirements 2. General Attendance Log Sheet 3. FRA Report 4. Income Statement 5. List of Pictures 6. Approved Memorandum of Agreement 7. Evaluation Results 8. Activity Report |
| **Press Conference** | 1. Pre-Acts Requirements 2. General Attendance Log Sheet 3. List of Expenses 4. Approved Memorandum of Agreement 5. Activity Report |
| **Radio / Press / TV Coverage of an Event** | 1. Pre-Acts Requirements 2. List of Expenses 3. Approved Memorandum of Agreement 4. Activity Report |
| **Raffles** | 1. Pre-Acts Requirements 2. General Attendance Log Sheet 3. FRA Report 4. Income Statement 5. Activity Report |
| **Recollection / Retreat (Off-Campus)** | 1. Pre-Acts Requirements 2. General Attendance Log Sheet 3. List of Expenses 4. List of Pictures 5. Activity Report |
| **Scholarship Grant** | 1. Pre-Acts Requirements 2. List of Expenses 3. List of Pictures 4. Activity Report |
| **Solicitations** | 1. Pre-Acts Requirements 2. FRA Report 3. Income Statement 4. List of Sponsors 5. Approved Memorandum of Agreement 6. Activity Report |
| **Sports Fest / Tournaments**  **(Off-Campus)** | 1. Pre-Acts Requirements 2. General Attendance Log Sheet 3. List of Expenses 4. List of Pictures 5. List of Participants and Winners 6. Activity Report |
| **Teambuilding**  **(Off-Campus)** | 1. Pre-Acts Requirements 2. List of Expenses 3. List of Pictures 4. Approved Memorandum of Agreement 5. Evaluation Results 6. Activity Report |
| **Ticket Selling** | 1. Pre-Acts Requirements 2. General Attendance Log Sheet 3. FRA Report 4. Income Statement 5. Activity Report 6. Evaluation Results |
| **TV Interview** | 1. Pre-Acts Requirements 2. List of Expenses 3. List of Pictures 4. Approved Memorandum of Agreements 5. Activity Report |
| **TV / Radio Guesting** | 1. Pre-Acts Requirements 2. General Attendance Log Sheet 3. List of Expenses 4. List of Pictures 5. Approved Memorandum of Agreement 6. Activity Report |
| **Generic Off-Campus Activity (Nature Dependent)** | 1. Pre-Acts Requirements 2. General Attendance Log Sheet 3. List of Expenses 4. List of Pictures 5. Evaluation Results 6. Activity Report |
| **Generic Tie-Up Activity (Nature Dependent)** | 1. Pre-Acts Requirements 2. General Attendance Log Sheet 3. List of Expenses 4. Approved Memorandum of Agreement 5. Activity Report |